

**Mickey Leland Environmental Internship Program
Advisory Committee Meeting Minutes
Tuesday, February 10, 2004**

Members Present: Ervin Thomas, Connie Allen, Juanita Baldwin, Donald Legg and Debbie Herst

Guests: Carol Treadway

Members Absent: Deborah Boyle, John Kuhl, Leonard Spearman, L'Oreal Stepney, Michael Williams, Melvin Wrenn

Convening of Meeting: Ervin Thomas called the meeting to order at 12:00 p.m. The minutes from November 6, 2003 were reviewed. The minutes were approved as distributed.

Old Business-Status Reports

Letter of Support: Prepared by Ervin and distributed to the committee. Additions or changes to the letter are to be sent to Ervin.

Campus Mail Out Update: On schedule to mail out intern information to sponsors at the end of July.

New Business

2004 Conference: The date was set for Thursday July 15, 2004 at the Marriott North in Round Rock. Topic Options were given to the committee. Don Legg selected Career Planning Focus to moderate. TCEQ will pay for the interns to attend. TCC will pay the conference costs with the registration monies.

2004 Mixer: Reception will be sponsored by the Texas Chemical Council.

Committee Meetings: The Advisory Committee will meet again in May and possibly June to work on 2004 conference and 2005 recruiting. The May meeting will be a "working" meeting.

Adjourn

The meeting was adjourned at 12:55 p.m.